

# Special Purpose Financial Statements

New Zealand Business Excellence Foundation  
For the year ended 31 December 2019

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# Compilation Report

## New Zealand Business Excellence Foundation For the year ended 31 December 2019

Compilation Report to the Board of New Zealand Quality Awards Foundation trading as New Zealand Business Excellence Foundation.

### Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of New Zealand Business Excellence Foundation for the year ended 31 December 2019.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

### Responsibilities

The Board are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

### No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

### Independence

We have no involvement with New Zealand Business Excellence Foundation other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

### Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

Frank Accounting Limited  
7 Windsor Street  
Parnell  
Auckland 1052  
Dated: 2 July 2020

## Directory

### New Zealand Business Excellence Foundation For the year ended 31 December 2019

**Incorporation Date**

30 March 2009

**Nature of Business**

Support and promote business excellence

**Incorporation Number**

2225743

**New Zealand Business Number**

9429043185900

**IRD Number**

060-271-641

**Registered Office**

Level 3, 81 Grafton Road  
Grafton  
Auckland 1010

**Chairperson and Board Representatives**

Board Chair :

Beryl Oldham


Board Members :

Wayne Burroughs

Tony Stevenson

Carew Hatherley

Keith Philips

~~Ian Ris~~ 

**Bank**

ASB Bank

**Accountants**

Frank Accounting Limited

7 Windsor Street

Parnell

Auckland 1052

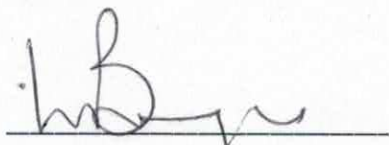
# Approval of Financial Report

## New Zealand Business Excellence Foundation For the year ended 31 December 2019

The Board are pleased to present the approved financial report including the historical financial statements of New Zealand Business Excellence Foundation for year ended 31 December 2019.

APPROVED

For and on behalf of the Board.



Date 8 August 2020



# Statement of Profit or Loss

## New Zealand Business Excellence Foundation For the year ended 31 December 2019

	2019	2018	2017	2016
<b>Trading Income</b>				
AUT Business Support Awards	-	-	10,000	20,000
BSC Awards	-	-	-	10,863
Conference Revenue	24,587	16,195	-	-
Membership fees	23,667	35,003	41,632	114,473
N Z Franchise Awards	20,000	20,000	15,000	15,000
Online Assessments	-	-	-	12,500
Other	-	640	-	4,000
PBT Awards	-	-	-	15,000
Sales	-	4,860	10,113	3,500
Training In-house & Other	-	-	-	22,174
Training NZCBE	-	1,050	-	6,196
<b>Total Trading Income</b>	<b>68,253</b>	<b>77,749</b>	<b>76,744</b>	<b>223,705</b>
<b>Direct Costs</b>				
AUT Business Support Awards Expenses	-	-	-	15,000
BSC Cleansweep Awards Expenses	-	-	-	1,054
Conference Expenses	26,047	463	-	-
Membership Support Expenses	-	1,110	-	2,731
Online Assessment Costs	-	6,250	3,300	8,610
Other	330	516	-	-
Training NZCBE expenses	-	-	-	2,103
<b>Total Direct Costs</b>	<b>26,378</b>	<b>8,338</b>	<b>3,300</b>	<b>29,498</b>
<b>Gross Surplus</b>	<b>41,875</b>	<b>69,410</b>	<b>73,444</b>	<b>194,207</b>
<b>Non-Operating Income</b>				
Interest Income	-	1	-	158
Other Revenue	-	-	-	343
<b>Total Non-Operating Income</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>500</b>
<b>Expenses</b>				
ACC Levy	(113)	101	344	-
Bank Fees	1,004	861	871	900
Communications/PR/Mktg	-	1,817	-	950
Computer Support	2,351	3,745	4,234	6,206
Consulting & Accounting	-	1,180	3,570	1,245
Contractors	17,669	-	-	5,601
Contracts/Consulting Expenses	4,879	21,995	-	-
Credit Card Fees	8	440	480	568
Depreciation	2,147	1,146	1,357	1,786
General Expenses	934	2,460	2,417	6,126
Home Office / Parking	-	-	547	5,946

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

	2019	2018	2017	2016
Insurance	-	-	674	1,617
Interest Expense	1,774	1,247	986	279
Internet Expenses	966	133	-	282
Printing & Stationery	3,550	1,137	3,655	3,950
Rent	-	6,000	4,167	667
Salaries & Wages	-	23,790	91,120	163,904
Salaries & Wages - Kiwisaver	-	-	-	4,277
Salaries & Wages - Holiday Pay Adjustment	-	(7,453)	1,422	5,009
Small Asset Purchases	-	-	1,059	-
Subscriptions	9,750	2,471	6,053	4,998
Telephone & Tolls	284	856	1,028	3,769
Training In-house & Other Expenses	-	2,697	-	4,444
Travel and Accommodation	2,196	172	1,505	6,306
<b>Total Expenses</b>	<b>47,397</b>	<b>64,796</b>	<b>125,489</b>	<b>228,829</b>
<b>Net Surplus Before Taxation</b>	<b>(5,521)</b>	<b>4,616</b>	<b>(52,045)</b>	<b>(34,122)</b>
<b>Net Profit After Taxation</b>	<b>(5,521)</b>	<b>4,616</b>	<b>(52,045)</b>	<b>(34,122)</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

# Balance Sheet

## New Zealand Business Excellence Foundation As at 31 December 2019

	31 DEC 2019	31 DEC 2018	31 DEC 2017	31 DEC 2016
<b>Assets</b>				
<b>Current Assets</b>				
<b>Cash and Bank</b>				
ASB Cheque Account	-	-	-	8,853
ASB Savings Account	65	4,765	23	23
<b>Total Cash and Bank</b>	<b>65</b>	<b>4,765</b>	<b>23</b>	<b>8,876</b>
<b>Other Current Assets</b>				
GST Receivable	27	-	-	-
Trade and Other Receivables	288	575	68	27,943
<b>Total Other Current Assets</b>	<b>314</b>	<b>575</b>	<b>68</b>	<b>27,943</b>
<b>Total Current Assets</b>	<b>379</b>	<b>5,340</b>	<b>91</b>	<b>36,818</b>
<b>Non-Current Assets</b>				
Property, Plant and Equipment	3,752	3,891	1,795	2,054
<b>Total Non-Current Assets</b>	<b>3,752</b>	<b>3,891</b>	<b>1,795</b>	<b>2,054</b>
<b>Total Assets</b>	<b>4,131</b>	<b>9,230</b>	<b>1,886</b>	<b>38,872</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Bank</b>				
ASB Credit Cards	5,158	428	747	5,030
ASB Cheque Account	18,027	16,593	16,980	-
<b>Total Bank</b>	<b>23,185</b>	<b>17,021</b>	<b>17,727</b>	<b>5,030</b>
<b>Other Current Liabilities</b>				
GST Payable	-	242	67	9,167
Loan from Complete Learning Solutions	15,252	10,501	-	-
Loan from NZOQ Inc	-	10,000	10,000	-
Provisions	-	-	7,453	6,031
Trade and Other Payables	-	252	40	-
<b>Total Other Current Liabilities</b>	<b>15,252</b>	<b>20,995</b>	<b>17,560</b>	<b>15,198</b>
<b>Total Current Liabilities</b>	<b>38,437</b>	<b>38,016</b>	<b>35,287</b>	<b>20,228</b>
<b>Total Liabilities</b>	<b>38,437</b>	<b>38,016</b>	<b>35,287</b>	<b>20,228</b>
<b>Net Assets</b>	<b>(34,306)</b>	<b>(28,785)</b>	<b>(33,401)</b>	<b>18,643</b>
<b>Equity</b>				
Current Year Earnings	(5,521)	4,616	(52,045)	(34,122)
Retained Earnings	(28,785)	(33,401)	18,643	52,766
<b>Total Equity</b>	<b>(34,306)</b>	<b>(28,785)</b>	<b>(33,401)</b>	<b>18,643</b>

For and on behalf of the Board :

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



B. Holden

W. D. ...

P. T. ...

Caro ...

Date 8 August 2020

## Statement of Changes in Equity

New Zealand Business Excellence Foundation  
For the year ended 31 December 2019

	2019	2018	2017	2016
<b>Equity</b>				
Opening Balance	(28,785)	(33,401)	18,643	52,766
<b>Decreases</b>				
Loss for the Period	5,521	(4,616)	52,045	34,122
<b>Total Decreases</b>	<b>5,521</b>	<b>(4,616)</b>	<b>52,045</b>	<b>34,122</b>
<b>Total Equity</b>	<b>(34,306)</b>	<b>(28,785)</b>	<b>(33,401)</b>	<b>18,643</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

## Depreciation Schedule

### New Zealand Business Excellence Foundation

For the year ended 31 December 2019

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
<b>Furniture and Fittings</b>							
Banners (2)	31 Dec 2013	990	37	-	37	-	-
Filing cabinet 3 drawer	31 Dec 2013	240	19	-	19	-	-
Filing cabinet 4 drawer	31 Dec 2013	67	10	-	10	-	-
Wire Binder	31 Dec 2013	330	7	-	7	-	-
<b>Total Furniture and Fittings</b>		<b>1,627</b>	<b>73</b>	<b>-</b>	<b>73</b>	<b>-</b>	<b>-</b>
<b>Office Equipment</b>							
2nd hand laptop Ian Ris	16 Feb 2016	434	66	-	66	-	-
Dell e6230 laptop	7 Feb 2017	699	163	-	-	163	-
Hard disk for server rebuild	31 Dec 2013	231	4	-	4	-	-
Printer	7 Feb 2017	399	93	-	93	-	-
Purchase of laptop	15 Apr 2015	413	37	-	37	-	-
Server	31 Dec 2013	5,879	10	-	10	-	-
Software -Report customisation	31 Dec 2013	5,250	35	-	35	-	-
Website	12 Feb 2015	2,500	197	-	-	94	102
Website and membership database	3 Dec 2014	2,500	175	-	-	84	91
Website development	3 Dec 2018	2,520	2,436	-	-	1,008	1,428
Website development	26 Aug 2018	722	602	-	-	289	313
Website development	30 May 2019	1,485	-	1,485	-	396	1,089
Website development	29 Sep 2019	840	-	840	-	112	728
<b>Total Office Equipment</b>		<b>23,872</b>	<b>3,817</b>	<b>2,325</b>	<b>244</b>	<b>2,147</b>	<b>3,752</b>
<b>Total</b>		<b>25,499</b>	<b>3,891</b>	<b>2,325</b>	<b>317</b>	<b>2,147</b>	<b>3,752</b>

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

# Notes to the Financial Statements

## New Zealand Business Excellence Foundation For the year ended 31 December 2019

### 1. Reporting Entity

The financial statements presented here are for the entity New Zealand Business Excellence Foundation, a society incorporated under the Incorporated Societies Act 1908.

This special purpose financial report was authorised for issue in accordance with a resolution of the Board dated 1 July 2020.

### 2. Statement of Accounting Policies

#### Basis of Preparation

These financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants Australia and New Zealand. This framework complies with the requirements of New Zealand Business Excellence Foundation per the Rules and Objects of the foundation.

#### Historical Cost

These financial statements have been prepared on a historical cost basis, except for certain assets which have been revalued as identified in specific accounting policies below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

### 3. Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

### 4. Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, excluding goods and services tax rebates and discounts, to the extent it is probable that the economic benefits will flow to the entity and revenue can be reliably measured.

Sales of services are recognised in the period by reference to the stage of completion of the transaction at the end of the reporting period.

Lease income is recognised on a straight line basis over the life of the lease.

Interest received is recognised as interest accrues, gross of refundable tax credits received.

Dividends received are recognised on receipt, net of non-refundable tax credits.

Government grants are recognised as revenue on receipt where no performance conditions have been specified on receipt of the grant.

### 5. Fixed Assets

Property, plant and equipment and investment property are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment or investment property is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Upon derecognition, the asset revaluation reserve relating to the asset disposed shall be transferred to retained earnings.



2019 2018

**Fixed Assets****Furniture and fittings**

Cost	-	1,627
Accumulated depreciation	-	(1,554)
<b>Total Furniture and fittings</b>	-	<b>73</b>

**Office equipment**

Cost	11,266	21,547
Accumulated depreciation	(7,515)	(17,730)
<b>Total Office equipment</b>	<b>3,752</b>	<b>3,817</b>

<b>Total Fixed Assets</b>	<b>3,752</b>	<b>3,891</b>
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**Depreciation**

Account	Method	Rate
Furniture and fittings	Diminishing value	15% - 25%
Office equipment	Diminishing value	48%
Office equipment	Straight line	40%

**6. Accounts Receivable**

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

**7. Foreign Currency**

Transactions denominated in foreign currencies are converted at the exchange rate current at the transaction date. Foreign currency receivables and payables are converted at exchange rates current at balance date. Foreign exchange gains or losses are included as income or expenses respectively in the Profit and Loss Statement.

**8. Goods and Services Tax**

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

**9. Income Tax**

New Zealand Business Excellence Foundation has an income tax exemption provided by the Inland Revenue Department.

**10. Leases****Finance Leases**

Assets purchased or used pursuant to finance leases are included as fixed assets in the Statement of Financial Position and depreciated at maximum rates allowed by the Income Tax Act 2007. Finance leases, which effectively transfer to the lessee substantially all the risks and benefits incidental to ownership of the property, are capitalised at the present value of the minimum lease payments. A corresponding liability is also disclosed with lease payments being apportioned between the liability and interest payments.

**Operating Lease**

Operating leases are those which all the risks and benefits are substantially retained by the lessor. Lease payments are expensed in the periods the amounts are payable.

#### **11. Audit**

These financial statements have not been audited.

#### **12. Capital Expenditure Commitments**

There are no liabilities in respect of capital expenditure at balance date other than those provided for in the accounts (2018: \$0).

#### **13. Contingent Liabilities**

There are no contingent liabilities at balance date (2018: \$0).

#### **14. Solvency**

As at 31 December 2019, New Zealand Business Excellence Foundation is technically insolvent with the value of liabilities being greater than assets. The Board is comfortable that projected growth and future trading will result in a solvent position.